



APPLICATION FOR PERMISSION TO FILM

Manatee County is the agency of record for the Bradenton Area Film Commission Office, a division of the Bradenton Area Convention & Visitors Bureau.

Please allow three (3) working days after the receipt of your completed application and insurance to obtain approval to film, if your shoot has no special requirements. Allow seven (7) working days if there are pyrotechnics, stunts, street closures or traffic control.

Date: _____ **Filming in the City/Town of:** _____

APPLICANT / CONTACT INFORMATION

Name of Applicant: _____ **Title:** _____

Company/Firm: _____

Address: _____

Phone: _____ **Cell Phone:** _____

E-mail: _____ **Website:** _____

FILM / PROJECT INFORMATION

Name/Nature of Project: _____

Producer/Director : _____ **e-mail:** _____

Date(s) of Filming: _____ **Rain Date(s):** _____

Total Days of Filming: _____ **Times of Shoot:** _____

Exact Locations: _____

Description of scenes to be filmed: _____

Type of Equipment being used:

Drone _____ Handheld Camera _____ Tripod _____ Vehicle/dolly mounted camera _____

Other _____

Distribution of Film: _____

Number of Crew: _____ Total Budget: _____ Film Rating: _____

Number/Type of Vehicles: _____

Special Requirements: (if any)

Type of Project:

- ____ Area to be closed or barricaded
- ____ Traffic control
- ____ Music Amplification

- ____ Commercial video
- ____ Documentary
- ____ TV feature
- ____ Still Photography
- Other: _____
- ____ Movie
- ____ Music video
- ____ TV series

Structures/tents to be erected. Please indicate size of structure/tent: _____
(You must provide drawing/map indicating where structure/tent will be placed at film location.)

Sanitary facilities (trash, comfort stations, etc.): _____

Parking arrangements: _____

Security personnel: _____

Firearms, pyrotechnics, special effects: _____

Will special signage be required? _____

Note: Alcoholic Beverages are not permitted on location.

INSURANCE & FEE REQUIREMENTS

Insurance Requirements:

Premises and event liability insurance is required by and **must name Manatee County AND the municipality where the filming will take place as Additional Insured.** Insurance coverage and insurance carriers must be acceptable to the Manatee County Film Commission Office as well as the municipality where filming will take place. **An original certificate must be on file, in the film office, prior to filming.** See attached Certificate of Insurance requirements.

Fee Requirements: Based on municipality, and their fee structure, certain fees may be imposed:

Permit Fee Amount _____

Payment in the amount of _____, must be paid **prior to filming**, to _____

Address: _____

Signature of Applicant/Authorized Rep

Title

Company: _____

Date: _____

* * * * *

Please return completed application and original certificate of insurance to:

**Bradenton Area Film Commission
One Haben Blvd.
Palmetto, FL 34221**

Film Liaison: Monica Luff (941) 729-9177 x231 monica.luff@bacvb.com
Fax: 941.729.1820

Thank you for choosing the Bradenton Area as your film location. We will do everything possible to ensure you have a wonderful experience while here.

* * * * *

Permission to Film granted by:

Municipality Representative Date: _____

Administrative Representative Date: _____

Police Dept. Representative Date: _____

Fire Dept. Representative Date: _____

Film Commissioner/ Liaison Date: _____

Certificate(s) of Insurance – Blanket Coverage

The Bradenton Area Film Commission has established insurance and certificate of insurance requirements for those filming in our area. Before filming can begin, a certificate of insurance must be furnished which includes the following:

Specific date(s) of the event must be stated clearly on the certificate, if blanket coverage is not already in effect.

Type of Insurance Required: **General Liability** and **Occurrence** should be checked. These are the minimum amounts required:

- **Each Occurrence** = \$1,000,000 or more
- **Damage to Rented Premises (Each Occurrence)** = \$50,000 or more
- **Personal & Adv Injury** = \$250,000 or more
- **General Aggregate** - \$2,000,000 or more

Description of Operations:

- Manatee County, a political subdivision of the State of Florida is named as Additional Insured. AND
- The particular municipality where filming is taking place must also be named as Additional Insured. (See addresses below)

Certificate Holder(s):

We require separate COI's for each municipality in which you will be filming:

- Manatee County, a political subdivision of the State of Florida, P.O. Box 1000, Bradenton, FL 34205;
- City of Anna Maria, 10005 Gulf Drive, Anna Maria FL 34216
- City of Holmes Beach, 5801 Marina Drive, Holmes Beach, FL 34217
- City of Bradenton, 101 Old Main Street West, Bradenton, FL 34205
- City of Bradenton Beach, 107 Gulf Drive North, Bradenton Beach, FL 34217
- City of Palmetto, 516 8th Ave. W., Palmetto, FL 34221
- Town of Longboat Key, 501 Bay Isles Road, Longboat Key, FL 34228
- Lakewood Ranch is covered under Manatee County COI

Certificates of Insurance must accompany the film application and can be e-mailed to:

Monica Luff, Film Liaison: monica.luff@BACVB.com